



Leopold Writing Program Board of Directors Job Description & Nominating Process

The MISSION of the Leopold Writing Program is to inspire an ethic of caring for our planet by cultivating diverse voices through the spoken and written word.

The Leopold Writing Program seeks effective and inclusive ways to engage the current and next generation of citizen leaders in the urgent conversation to address changing realities brought about by climate disruption, biodiversity loss, growing demand for fresh water, and other global conservation issues.

The Leopold Writing Program is committed to fostering a diverse, equitable, and inclusive environment where all Board Members, staff, and volunteers feel respected and valued regardless of gender, age, race, ethnicity, national origin, sexual orientation or identity, disability, education, or any other identity or perspective.

For more information about our organization, programs, and goals visit <http://www.leopoldwritingprogram.org>.

Board of Directors Job Description:

The Leopold Writing Program Board of Directors acts in furtherance of this mission by actively promoting our programs to a variety of stakeholders across New Mexico, raising funds for the programs, identifying potential partners for the organization, and participating in the operational activities of the group in support of these programs. Directors are expected to participate in Board meetings regularly and to be responsive to communications outside of the meetings.

Board Members should be familiar with the works and philosophy of Aldo Leopold and passionate about environmental ethics and the relationship between humans and the environment. Board Members should also be experienced in collaboration and be able to work as part of a team in the pursuit of the organization's mission and ongoing evolution of a shared vision.

Board of Directors Expectations:

- Attend regularly scheduled Board of Directors meetings.
- Serve on at least one LWP working group team.
- Make a personal financial contribution to LWP at a level that is commensurate with an individual's financial means.
- Participate in LWP's financial development and external fundraising efforts.
- Protect confidentiality of LWP matters and avoid conflicts of interest.
- Support and advocate for LWP's mission, programs, and initiatives.

- Open doors, develop relationships, and identify opportunities for LWP in the community.
- Participate in the development of LWP's initiatives and priorities.
- Assist in meeting and measuring LWP's initiatives and priorities.

Nominating Process:

1. A candidate can self-nominate to join the Board of Directors by submitting a 2-page (maximum) resume, and 500-word (maximum) statement of interest to the LWP Executive Committee. These materials must be emailed to Program Director Nina Simon at nina@leopoldwritingprogram.org.
2. The nomination is then reviewed by the Executive Committee. If approved by the majority of the Executive Committee, the nomination is sent to the full Board of Directors.
3. The nominee is elected by an affirmative vote of a majority of Board Directors.